

## **Exclusion Policy**

On receipt of an application considered to fall under the Carnival Exclusion Policy the following course of action shall be taken:

➤ The application will be drawn to the attention of the Directors of the Company The application will be placed on the Agenda of the next Monthly Committee Meeting The Carnival Committee will debate the application after which a vote will be taken Details of the debate and outcome of the vote will be recorded in the minutes of the meeting

The applicant will be informed in writing of the decision of the Committee.

Applications falling under the Policy and Procedure will include, but are not restricted to:

Non-payment of a fee

Non-adherence by any Trader, Exhibitor or Entertainer occupying a space beyond the designated pitch

Non-adherence to set-up times and break-down times on the Event Day

Non-adherence to a request or direction from an authorised member of the Carnival Committee or their Agents

Failure to comply with the requirement for Traders and Exhibitors to report to the Site Marshall and be escorted to allocated pitch

Failure to take responsibility for keeping their allocated pitch tidy and leave it in a clean and tidy manner at the end of the Event Day

Failure to behave in a manner that is considered to be respectful and courteous to Carnival Staff or other Traders and Exhibitors

Failure to comply with conditions

The Organiser reserves the right to request any Trader, Exhibitor or Entertainer to move to another pitch of area and to undertake any health and safety and security checks it reasonably considers necessary.

The Organiser may refuse entry to the Site or request the removal from the Site of any vehicles or persons failing to comply with these requests or conditions.